

# PRIVATE DINING & EVENTS

FAQ'S

30 WANDSWORTH ROAD • VAUXHALL SW8 2LG • 0207 720 2926

### PRIVATE DINING & EVENTS at BRUNSWICK HOUSE

### FREQUENTLY ASKED QUESTIONS

### IS BRUNSWICK HOUSE AVAILABLE FOR EXCLUSIVE HIRE?

Yes. The house is arranged over three floors and can be hired exclusively. For smaller events, you can hire by the room or floor.

### IS THE VENUE LICENCED FOR CIVIL CEREMONIES?

No. We can provide recommended local ceremony venues, if required. However, we can host unofficial and celebrant ceremonies.

#### IS THERE WHEELCHAIR ACCESS?

No. Unfortunately, there is no wheelchair access into and throughout the venue.

### HOW LATE CAN WE STAY?

The standard end time for a day booking is 5pm, with all guests to have departed by this time, and is midnight for an afternoon/evening booking, with music turned off and lights turned up at midnight and all guests to have departed by 12:15am. For and additional  $\pounds$ 250 plus VAT venue hire fee, an afternoon/ evening booking end time can be extended to 1am, with music turned off and lights turned up at 1am and all guests to have departed by 1:15am. Suppliers are to have cleared and departed the venue up to 1 hour after the event end time.

### CAN WE PLAY MUSIC IN ANY ROOM OR ON ANY FLOOR?

Yes, but conditions apply. In the Cellar, you can book a DJ or live amplified band to play loud music. In the rooms on the ground and first floor, you can book live acoustic musicians or play a playlist as background music. In the Saloon, on the first floor, you can book a pianist to play.

## HOW MANY GUESTS CAN YOU ACCOMMODATE DURING THE DAY AND DURING AN EVENING?

The maximum seated capacity in the Saloon & Smoking Room is 114 guests and the maximum standing capacity over the three floors is 250 guests.

### WHAT DOES THE VENUE HIRE COST INCLUDE?

The venue hire cost includes the exclusive rental of the room[s] hired. The hire cost includes a venue manager, cloakroom facility and staff, security and dressing of the room[s]. The venue hire fee is payable to Lassco Ltd. A separate catering cost is then created based on your food and drink requirements. The catering is payable to Brunswick House Café Ltd.

# WHAT IS THE DIFFERENCE BETWEEN LASSCO LTD AND BRUNSWICK HOUSE CAFÉ LTD?

Lassco Ltd own and hire out Brunswick House for private events. Lassco is an architectural antiques company and occupies Brunswick House with an antiques shop showroom. Brunswick House Café Ltd is contracted to exclusively provide food and drink for private events at Brunswick House. Brunswick House Café is based at Brunswick House and also operates a restaurant, bar and café at the premises.

### DO YOU DRESS THE SPACE?

Yes. As the house is an antiques showroom, the house is already decorated. The catering spend covers: dressing the dining tables in white linen, in-house serviceware and tealights. We can provide a recommended suppliers list where you can find options for florists.

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# WHAT TIME CAN OUR GUESTS AND OUR SUPPLIERS ACCESS THE VENUE?

The earliest arrival time for guests is 9am for a day booking and is 3pm for an afternoon/evening booking. The earliest arrival time for suppliers is 8:30am for a day booking and 10am for an afternoon/evening booking.

### DO YOU OFFER A THREE-COURSE MENU FOR CHILDREN?

Yes. Children are served a adult starter, a Cheesy Gnocchi main course, adult sides and pudding or ice-cream for £25, including VAT.

### CAN WE BRING OUR OWN ALCOHOL, AND DO YOU CHARGE CORKAGE?

For each 75cl bottle of wine served, we charge  $\pounds 15$  including VAT.

### CAN WE BRING OUR OWN FOOD?

You are welcome to bring a celebration cake. When you supply a cake, and the cake replaces the pudding supplied by Brunswick House Cafe, a cakeage fee of  $\pounds 2.50$  including VAT per person will apply. No other food may be supplied for an event due to food safety and legal responsibility concerns, and as Brunswick House Café has the exclusive right to provide all food served at events held at Brunswick House.

### WHEN WILL THE FOOD MENU BE AVAILABLE?

Our food and drink menus are seasonal, and our ingredients are subject to availability. We'll send you the menu options up to two weeks in advance of your booking. Please confirm your selected menu up to one week in advance of your event.

### WILL WE BE OFFERED A FOOD TASTING?

An exclusive tasting of the private dining food menu is not available, however, often the same dishes and ingredients are featured in the restaurant and private dining menus. Our private dining menu is written and prepared by our restaurant team. You're welcome to book a table in our restaurant and order from our restaurant menu to taste our style of food. We'll apply a 25% discount to the your restaurant food bill. This discount is limited to one visit.

### WILL THERE BE AN EVENT COORDINATOR ON THE EVENT DAY?

Yes. You'll have a dedicated catering event manager and service team on hand during the set-up of your event and throughout your event.

### IS THERE GUEST ONSITE PARKING?

No. The nearest guest parking is located only a few meters walk from Brunswick House at St George's Wharf underground carpark on Nine Elms Lane.

### WHERE CAN A BUS WITH GUESTS DROP OF GUESTS?

The London Retro Bus Hire company is permitted to stop and drop off guests at the front of Brunswick House.

### IS THERE SUPPLIER ONSITE PARKING?

Yes. Suppliers can park in the Brunswick House traders' carpark, which is located at the rear of the property, which is accessed via Nine Elms Lane and which provides suppliers with direct access into the house.





### Please contact us to discuss your event

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BRUNSWICK HOUSE CAFÉ LTD - CATERING +44 (0)20 7720 2926 events@brunswickhouse.london brunswickhouse.london/events @brunswick\_house

### VENUE ADDRESS

Brunswick House 30 Wandsworth Road Vauxhall London SW8 2LG

Nearest underground: Vauxhall (Victoria Line) Nearest train station: Vauxhall

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